Help or Hinder: Time Management Reflection & Accountability

For our CPD 150 Career Research Paper assignment, students had to submit their rough drafts to the Writing Center, online or in-person. Then, students had to submit their edited rough drafts with Writing Center documentation to me. Some students waited at the last minute to submit to the Writing Center.

As a result, they did not receive their rough drafts back in time for submission to my class. From my three CPD 150 classes, I had 30% of students not submit their rough drafts with Writing Center documentation.

In response, I had my students respond on a sheet of notebook paper: How did time management help or hinder your rough draft submission to the Writing Center?

At the time, we were discussing time management in-class. We discussed the difference between “*help*” and *“hinder”* in time management. Our real-life application would be our career research paper submission results.

Students were able to personally reflect on the decisions they made the week prior about their time management. Those who had responded with a *hinder* response took responsibility for waiting until the last minute. Those who responded with a *help* response reflected on the steps they took to submit their rough drafts on time.

As a result, I had 95% submission for the final drafts. In conclusion, our personal reflection on time management helped modify our submission results. As an instructor, I will now implement an instructor-directed due date for rough drafts to be submitted to the Writing Center.