**CPD 150 Career Research/Prezi Instructions**

**Step One: Research the career of your choice! (30 points)**

* Take the Kuder Journey assessment from the EMCC website. Print out the one-page summary of your results; turn in for credit on the assigned due date. This is a resource for your career paper.
	+ Utilize the following website to conduct your career research: The Bureau of Labor Statistics, The Occupational Outlook Handbook (OOH) = <http://www.bls.gov/ooh/> This is another resource for your career paper.
	+ Select the job title from the “career of your choice” and print the OOH **summary page** with the following tabs listed on it:
1. What Do They Do/Nature of the Work
2. How to Become One/Training, Other Qualifications, and Advancement
3. Work Environment
4. Job Outlook
5. Pay/Earnings
6. Similar/Related Occupations

**Step Two: The Outline (20 points)**

* Completely fill out the OOH Research Outline assignment and turn it in on the assigned due date.
* DO NOT copy the exact words from the handbook.
* Staple the outline and the OOH summary page with the job title together, turn in on the assigned due date.

**Step Three: The Final Career Prezi: (100 points)**

**Summary:** you will be developing a Prezi on the **career of your choice** based on the research from the OOH information and the results of your Kuder.

**Assignment:**

* Register at [Prezi.com](https://prezi.com) for a free account. See the Canvas assignment that explains this process to you. Become comfortable using Prezi by going through the tutorials. You will also use Prezi to complete your final project for this class, so learning how to use it now will help you later in the semester!
* You will create a Prezi using the template provided to you: <https://prezi.com/r9q-kh-rhamd/career-paper-template-santy/>
* Once you open the template, edit the name of it to delete my name and insert your name. Select “save a copy” from the Prezi template and it will save the newly named copy to your Prezi account. Every time you add to your Prezi, you will access it through your free <Prezi.com> account.
* In Prezi, go to “Share” and share your Prezi template with me as a VIEWER. (jill.santy@estrellamountain.edu) This allows me to view your Prezi when you submit it.
* There must be a **References** slide that is in APA format (last slide).
* Complete each of the slides thoroughly. Do not plagiarize or use verbatim wording from your sources. Make sure you insert graphics, pictures, etc. as needed on each slide. You may NOT use the identical graphics from the template—come up with your own to personalize this project! Some slides require you to comment on your choices. Make sure you are thoughtful in your comments as this adds to your Prezi. Plan your time carefully.
* Submit the completed Prezi as a Canvas assignment, pasting the URL to your Prezi into the electronic submission box in Canvas, then hit “submit assignment”. Make sure you have “shared” your Prezi with me as a VIEWER then paste in the correct URL for final submission. Make sure your URL is from the “present” view of your Prezi.