



# Estrella Mountain Community College Program Review Kickoff and Work Session

LEADERSHIP TEAM MEETING ON OCTOBER 24, 2018





# WHY PROGRAM REVIEW MATTERS

We cannot improve what we do not understand. We need to understand:

- ▶ How are we meeting the needs of the students, the community, and other key stakeholders?
- ▶ How effectively does my program/division/location promote student learning?
- ▶ How does my program/division/location address and support the Strategic Commitments?
- ▶ How does my program/division/location supports student persistence and completion, with ways to measure the levels of our success?
- ▶ Which resources (reallocated and new) are truly needed to improve outcomes for students/key stakeholders.

Program review helps us understand where we are, and where we may need to be. Be a part of the answer!

# How Program Review Has Evolved

The new program review process provide improved opportunities to integrate numerous forms of assessment we are currently implementing or need to implement into our planning processes.

- ▶ Forms of assessment:
  - ▶ Persistence and completion
  - ▶ Student Learning Outcomes (SLOs)
  - ▶ General Education Abilities
  - ▶ Program Level Learning Outcome Assessment
- ▶ Forms of Planning:
  - ▶ Strategic Planning / Strategic Commitments
  - ▶ Divisional Planning
  - ▶ Budgeting

# Why Change Program Review Process?

Example concerns expressed included:

- ▶ Nothing was done with the results
- ▶ Program review took too long to complete and questions were redundant
- ▶ Some questions may not fit your program, or are hard to answer
- ▶ Some data are hard to understand and explain
- ▶ Excessive descriptive narrative made it difficult for readers to quickly identify program strengths, challenges and needed improvement.

# Keys to the New Approach

- ▶ Deans and/or Vice-Presidents will take a more collaborate role in the development of program reviews and the application of the results
- ▶ The length has been pared down, only asking what REALLY matters
- ▶ The questions have been vetted, and the linked data provided should give a clearer picture of what the question poses and how to provide substantive, quantifiable answers.
- ▶ More emphasis is now on understanding the past and present so we can begin improving the future

**WHERE DO WE BEGIN????**

# Timelines

Activity/Event	Date
Leadership Council: Program Review Kickoff and 1st Work Session	10/24/18
Homework: Complete Sections I and III of the program review, identify any additionally needed data and submit OPIE data request (please send additional data requests to OPIE by 11-1-2018.)	10/24/18 to 11/14/18
Leadership Council: EMCC Program Review Work Session	11/14/18
Complete sections II and IV of the program review template, identify other data needed and submit OPIE data request	11/14/18 to 2/8/19
Leadership Council: Final Program Review Work Session	2/13/19
Program Reviews Due to VP/Dean for review	3/28/19
Program Reviews Finalized with VP/Dean Input	4/19/19



# Access and the Process

- ▶ Links to the current program review templates are available via the OPIE site, at the bottom right of the OPIE page (labeled “Program Review”). Scroll down to select your program review to edit.
- ▶ Many of the questions are hyperlinked to data sources relevant to that question. This information may be valuable to better understand what is being asked, and how to answer it...
- ▶ Over the next few weeks, additional data sources may be added to your templates. Look at the data via the links, and then enter your reflections in the program review template.

The screenshot shows a SharePoint 'Sites' page with a navigation menu on the left containing links for 'EMCC Web Home', 'OPIE Web Home', 'EMCC Intranet', 'OPIE Intranet', and 'Prior Program Reviews'. The main content area is titled 'Program Reviews at EMCC:' and includes a red note: 'NOTE: AS STATED BELOW, THE FIRST SECTION BELOW IS FOR THE 2018-2019 PROGRAM REVIEWS'. Below this is a table for 'Academic Program Review 2018-2019: Arts and Composition'.

Academic Program Review 2018-2019: Arts and Composition	
<b>I. Overview of Division</b>	
Which course prefixes are included in this division?	ARH, CRW, DAH, ENG, ENH, HON, HUM, MHL, MTC, MUP, STO, THE, THF, THP
How does this division support student persistence and completion (course and division)? <a href="#">[Course Success and Program Completion]</a> <a href="#">[P&amp;C Academy Data Book]</a> <a href="#">[Faculty P&amp;C Study]</a> <a href="#">[Noel-Levitz]</a> <a href="#">[CCSSE]</a>	
How is (or should) success be measured?	
How has this division assessed and enhanced students' general education abilities (particularly critical thinking, written communication and verbal communications skills)? <a href="#">[CATS]</a> <a href="#">[Measures for SLOs]</a> <a href="#">[Communication]</a> <a href="#">[Critical Inquiry]</a> <a href="#">[Information Literacy]</a> <a href="#">[Quantitative Reasoning]</a> <a href="#">[SCGR]</a> <a href="#">[Tech Lit]</a> <a href="#">[Writing/Composition]</a>	
What ongoing changes in 1) staffing, 2) MCCC policy, and 3) technology may affect the division's potential for success?	
<b>II. Student Learning Outcomes (SLOs)</b>	
List a SLO for the division [List of submitted course SLOs for the division]	
Which general education abilities does this SLO align with? (Written Communication, Verbal Communication and/or Critical Thinking)	

# Data Needs

Today:

- ▶ Look at what data is available to address the questions
- ▶ Consider what data may also be needed to further answer these questions
- ▶ Submit an OPIE data request to solicit the need for this additional data

# Working Session

Today we hope to begin the process of writing the following:

- ▶ Section I: Program Purpose
- ▶ Section III: Supporting Strategic Commitments

If there are additional data needs, please submit an OPIE data request, and include “Program Review” in response to how the data will be used.

<https://www.estrellamountain.edu/opie/webforms/data-request-form>

# Roles within the Program Review Process

## Lead Writers

Evaluate data

Write

Solicit and incorporate feedback from your division / program / location

Request additional data, as needed

Monitor and meet timelines

## Reviewers (Deans and VPs)

Monitor and meet timelines

Evaluate content, and edit as needed

Request data as needed

Provide feedback to Lead Writers

## OPIE

Facilitate the process

Supply data in a timely manner

Evaluate interpretation of the data

Supply feedback

NOW GET TO WORK!!!