Early Registration Advising/Class Selection Activity

**Objective:** To ensure students are on track for completion in their certificate or degree pathway program, students will meet with their advisor, either virtually or in person, to do the following:

1. review progress of degree or certificate pathway
2. determine classes to register for for the next semester
3. ensure student is on track to complete in an efficient and cost-effective manner.
4. identify a program of study if you have not already done so

**Assignment Requirements:**

1. the name of their advisor and the date student will meet with their advisor
2. a pdf of student’s updated degree plan approved by their advisor
3. a list of courses student will enroll in the next semester
4. KLC Reflection activity

**Resources**

1. [Who is my Advisor](https://www.estrellamountain.edu/students/advisement/foi-teams)? (schedule an appointment)
2. [my.maricopa Student Center](https://my.maricopa.edu/) (shows student’s degree/certificate planner)
3. [Find a Class](https://schedule.estrellamountain.edu/)
4. Dr. Polly M. Miller Ph.D., your course instructor

**Time-frame**: this activity will be completed over a two-week period prior to early registration so that enrolled students may take advantage of early registration enrollment opportunities.

1. **Due XXX**: the name of student’s advisor and the date student will meet with their advisor
2. **Due XXX**: a pdf of student’s updated degree plan approved by their advisor
3. **Due XXX**: a list of courses student will enroll in for the next semester
4. **Due XXX**: KLC Reflection activity

**Instructions:**

1. [Schedule an appointment to meet with your advisor to discuss your pathway plan and determine which courses to enroll in next semester](https://www.estrellamountain.edu/hours-info).
2. Log into your [my.maricopa student center](https://my.maricopa.edu/) account to review your pathway plan/certificate course recommendations.
	1. If you have already declared a degree or certificate program, there are recommended courses by semester. This information is in your student center and on the Field of Interest website (see instructions in #3 below)
	2. If you have not yet declared a degree or certificate pathway, I recommend this is one of the items you discuss with your advisor when you meet.
3. Upload a pdf of the program/certificate checklist in CANVAS that shows completed courses and the course(s) you are enrolling in next semester.
	1. [Click here to find your program/certificate checklist](program/certificate%20checklist)
	2. Click on your Field of Interest (FOI)
	3. Click on your degree or certificate program
	4. Scroll down to Course Sequence by term
	5. Select Full time or Part time to se the recommended course sequence

**Assessment:** Upon completion of this module student will be able to articulate the following:

1. Name of academic advisor, the date student met with their advisor, and documentation that meeting.
2. Completed Degree/Certificate checklist, which included courses that have been successfully completed and course(s) that student will register for next semester
3. Date you will register or registered for next semester’s classes
4. Early Registration Advisor/Class Selection Activity Survey

**What to Submit in CANVAS:**

1. Academic Advisor Quiz
2. Program Degree/Certificate checklist
3. Recommended course to register for next semester
4. KLC: Early Registration